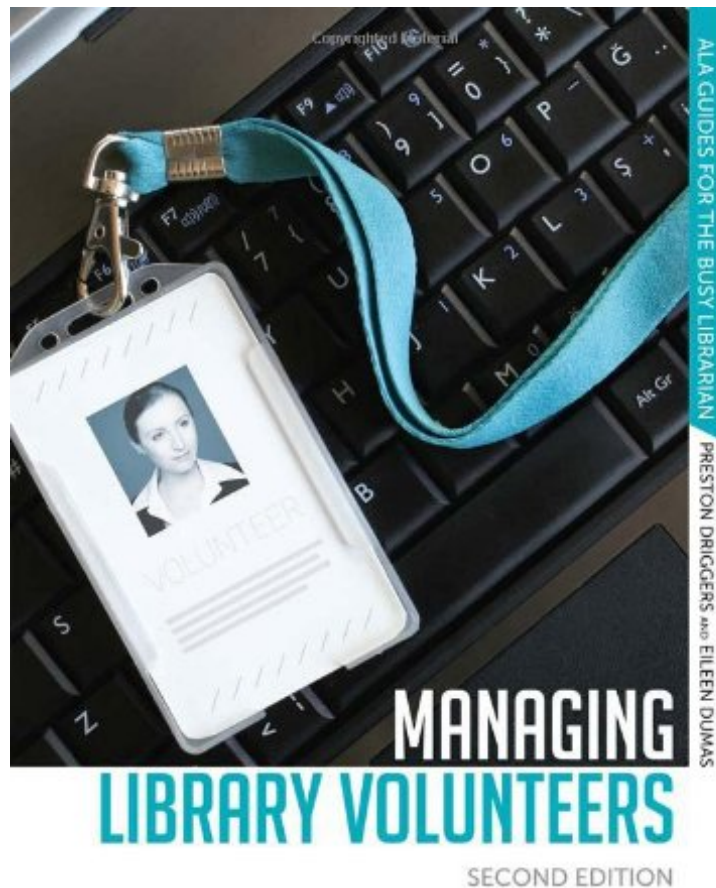


(Free read ebook) Managing Library Volunteers (ALA Guides for the Busy Librarian)

Managing Library Volunteers (ALA Guides for the Busy Librarian)

Preston Driggers, Eileen Dumas
ebooks | Download PDF | *ePub | DOC | audiobook



Copyrighted Material

DOWNLOAD



READ ONLINE

#1677816 in Books 2011-01-15 Original language: English PDF # 1 9.02 x .70 x 5.981, .99 #File Name: 0838910645328 pages | File size: 62.Mb

Preston Driggers, Eileen Dumas : Managing Library Volunteers (ALA Guides for the Busy Librarian) before purchasing it in order to gauge whether or not it would be worth my time, and all praised Managing Library Volunteers (ALA Guides for the Busy Librarian):

Volunteers are essential to a successful library program and at a time when deep budget cuts are the norm, there are many libraries that depend on the help of dedicated volunteers, who do everything from shelving books to covering the phones. Whether these are friends, trustees, or community members, managing them effectively is the key to harnessing their enthusiasm for the benefit of your library. In the new second edition of Managing Library Volunteers authors Preston Driggers and Eileen Dumas completely overhaul their classic work, presenting a top-to-bottom toolkit

for recruiting, interviewing, training, supervising, and evaluating volunteers. This book includes Tips for recruiting volunteers from your community by using social networking, electronic posting, and the library website Principles of volunteer administration, including the rights and duties of volunteers Important legal and risk management issues facing libraries Dozens of sample job descriptions, application forms, parental permissions, sign-in sheets, planning checklists, exit surveys and much more Quality volunteers can make a world of difference in today s library, and this hands-on guide gives you everything you need to maximize your library s services and build a bridge between your library and the community it serves.

About the Author Preston Driggers is an affiliate faculty member of Regis University, Denver, Colorado, where he facilitates courses in human resources, organizational behavior, business research, and sociology. He has held managerial human resources positions in both public and private sectors, including a public library district. Driggers earned his PhD at Colorado State University and has master's degrees from Arizona State University and the University of Illinois, Urbana-Champaign. He is actively involved in local civic efforts to preserve open space land. Eileen Dumas, special services librarian, worked for the Aurora Public Library, Aurora, Colorado, for 18 years as volunteer and homebound services coordinator. During this period she was actively involved in several local volunteer management associations as well as the Colorado Association of Libraries. She coedited the journal Colorado Libraries, for which she also created and edited the column Volunteer Line. Dumas earned her MLS from Indiana University, Bloomington. She recently retired but remains active in the Colorado Association of Libraries and the Sustainable Living Library, a Second Life virtual library supported by the Colorado Association of Libraries.